

SPRINGTHORPE PARISH MEETING

Chair: Dr Gillian Procter

Tel: 07484 041037

Email: chair-spm@outlook.com

Website: <https://springthorpe.parish.lincolnshire.gov/>

20/4/2024

Dear Sir/Madam

Notice is hereby given and Members are summoned to attend the
***Annual Parish Committee Meeting(APCM)** of Springthorpe Parish Meeting 2024
which will be held in the Springthorpe Village Hall on Monday 13 May 2024 at 19.30

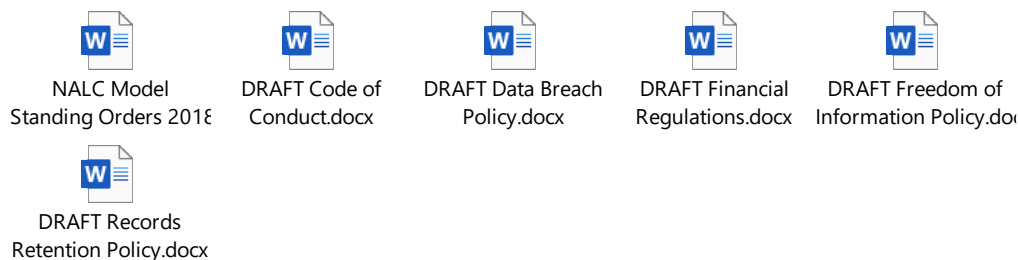
The Agenda for this Meeting:

- 1 Those Present/Apologies
- 2 Election of Chair/Vice Chair/Treasurer/Web Manager



AGM Minutes
2023.txt

- 3 Minutes of AGM May 2023
- 4 Review of delegation arrangements to Springthorpe and Sturgate Neighbourhood Planning Committee
- 5 Review of terms of reference for Springthorpe and Sturgate neighbourhood Planning Committee
- 6 Appointment of members to Springthorpe and Sturgate Neighbourhood Planning Committee
- 7 Review and Adoption of NALC Model Standing Orders 2018 (England)
Updated April 2022 (posted on website April 2024) draft Code of Conduct Policy, draft Data Breach Policy, draft Financial Regulations, draft Freedom of information Policy, draft Records retention Policy (posted on website 2023)



- 8 Review of arrangements with other Local Authorities, NFPOs and businesses
- 9 Review of representation on or work with local bodies
- 10 Review of Inventory of land and other assets
- 11 Confirmation of arrangements for insurance cover in respect of all insurable



- 12 Review of subscriptions to other bodies
- 13 Review of Complaints Procedure
- 14 Review of Expenditure 2023/24 and signature of AGAR forms



- 15 Time and place of all ordinary meetings (minimum 3) up to and including next



*(*These meetings used to be combined as one and entitled Annual General Meeting 'AGM'. The new meeting structure follows the current LALC Model Standing Orders 2018 on the advice of Lincolnshire Association of Local Councils (LALC) of which we are a member. The APM and APCM will be minuted separately).*

Nominations for and Election of Officers 2024

The current Chair wishes to make known her intention to stand down from the position in May 2025, and would welcome enquiries of interest from Members who are interested in being appointed as Chair in 2025 for the position of Vice Chair for 2024/25 Contact: chair-spm@outlook.com

The positions of Treasurer and Web Manager remain vacant. The job and person descriptions for these positions are available on the Parish Website (as are the draft Regulations mentioned in the Agenda above). Nominations for these positions are welcome. Contact: chair-spm@outlook.com

The Minutes of the AGM2023 and draft Minutes of OGM Feb 2024 are attached to this email for your information, as are the Model LALC Standing Orders 2018. These documents are also available on the official Parish Website <https://springthorpe.parish.lincolnshire.gov/>

Gillian Procter April 2024