

Springthorpe Parish Meeting

ANNUAL PARISH COMMITTEE MEETING 12th MAY 2025 7.30pm

Minutes: Jill Cowan, Gillian Procter

1 **Present** : Gillian Procter (Chair) Jill Cowan, Shirley Winter, Adrian Winter, Clare Anyan, Michael Anyan, John Oaks, Julie Oaks, Phillip Green, Daniel Elkington, Anna Leckey.

Apologies: Ella Collins, Julian Cowan, Marian Graham, Tom Graham, Brian Cameron, Paul Howitt-Cowan, Sue Dewsbury, Mike Dewsbury, Penny Sedgwick, Peter Sedgwick.

2 **Previous Minutes of APCM 2024.** Pages 1,2 3 no corrections needed. Minutes approved by John Oaks and seconded by Shirley Winter.

3 **Election of Chair, Vice Chair, Treasurer, Web Manager.** No nominations for any of these for these positions. Chair Gillian Procter is not standing for re-election

Discussion:

GSP: LALC advice is the Meeting has no powers if no one elected.

JO: queried why 4 people needed in view of the amount of work which requires doing.

GSP: Treasurer important for financial probity. There is a lot of new administrative work involved in new financial and administrative structures. We don't employ a Clerk to oversee this. Running our own web facilities would save money

MA: stated we should have a chair person and not let West Lindsey take over.

JO: we are letting the village down not appointing a new person

MA: Gillian Procter should stand as vice chair as per LALC guidelines

GSP: offered to stand as temporary Chair for this Meeting, would consider standing for Vice Chair if a Chair could be elected, and would in the meantime undertake to complete 2024-25 audit cycle and current project (Registration of Village Green)

Proposed: MA, seconded JO

Meeting Continued with GSP as Temporary Chair for this Meeting Only

4 Review of Delegation Arrangements for Springthorpe and Sturgate Neighbourhood Planning Committee. GSP proposed the same arrangements as in 2024

Proposed AA, seconded AW

5 Review of terms of Reference for Springthorpe and Sturgate Neighbourhood Planning Committee. GSP proposed the same terms of reference as 2024

Proposed AW seconded AA

6 Appointment of members to Springthorpe and Sturgate Neighbourhood Planning committee: GSP proposed the same committee members as 2024 - Chair Anna Leckey, Secretary Daniel Elkington, Treasurer Gillian Procter. Members John Oaks and Sue Dewsbury.

Proposed JO seconded by AA.

7 Review and Adoption of LALC model standing orders. Updated 2025 to contain gender neutral language. GSP suggests defer consideration to next AGM.

Proposer AA seconded MA.

8 Review of arrangements with local authorities, NFPO's and businesses. WLDC cut the village green and church yard at no cost to the village.

9 Review of representation on or work with local authorities. None.

10 Review of inventory of land and other assets.

10a. **Village Green** has been given a nominal value of £48 000 by solicitors (for the purposes of registration at the Land Registry, which is currently in progress).

10b. **Playing Field** The Village Institute are looking to take over the lease of the Playing Field after the wholly unexpected finding in 2024 that the Parish Meeting are not entitled to hold land other than for allotments or as Common (eg Village Green). AW was unable to provide details to the meeting of the status of this process. The Field (contains assets bench, picnic table, FasDeks and fencing) purchased by the Parish Meeting with a grant in 2024.

It was proposed by the Chair that if the Village Institute do take over the playing field these assets are passed over to them.

Proposed AL seconded MA.

10c. All other assets. Cover with Zurich Municipal Insurance parish councils trust account.

11 Insurance Cover

Zurich Municipal as 10c

PLI and EL certificates shown to the Meeting

12 Review of subscriptions to other bodies

LALC and their Webmaster service

Mcafee

Microsoft

Lincs Road Safety Partnership.

13 Review of Complaints Procedure:

Still not in place: templates downloaded ready to 'Springthorp-ify'

14 a Review of Finances 2024-25:

GSP presented 2024-25 reconciliation, income and expenditure accounts

There is currently £2883.27 in the current account: £400 allocated to over 66 event 2025/26, £420 allocated to Neighbourhood Grant activity, £700 assigned to Sturgate defibrillator

MA asked about the value of the 2025-26 precept and was informed by the Chair that it is £1153.

Proposed to accept accounts as a true record: AW seconded SW.

b The Chair signed the AGAR 2PM forms publicly: the exemption Certificate will be forwarded to the National Auditors PKF Littlejohn

Time and place of Parish meetings 2025-26

APM/APCM 11th May 2026

Ordinary Parish Meetings: 16th June 2025 (chair for this meeting to be elected at the Meeting)

27th October 2025

22nd March 2026

The temporary Chair stood down and the APCM concluded 8.20pm